



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

May 30, 2024

Contract No.: D6BR.SBE.018  
WBS No.: 6RE.107814, 6RE.207814 & 6RE.107834  
County: Robeson  
Route No.: Various  
Description: Vegetation Removal & Litter Pickup – Bridges, Culverts, Pipes, Guardrail & Landscaping

Subject: **Mandatory Pre-Bid Conference**

Gentlemen:

A mandatory pre-bid conference was held on Thursday, May 30, 2024, in the Division 6 Training Room with the following persons in attendance:

<u>Name</u>	<u>Representative of</u>	<u>Name</u>	<u>Representative of</u>
Michael Fisher	NCDOT Bridge	Mike Colbreth	Sandbox Grounds
Nick Griffin	NCDOT Bridge	Irvin Portugal	Portugal Construction
Emily Rader	NCDOT Bridge	Augstin Oohoa	Clearview Contracting
David Whitsell	DMW Contracting	Rowdy Gilbert	Yellow Creek Contracting
Benny Mullis	Double B Cutters	Joe Yarborough	Cape Fear Lawn Control
Nicky Nance	Elevated Land Mang.	Stan Miller	Goldstar Project Group
Chris Hunt	Dorsey Landscaping	Patrick Young	Rufus Young Constr.

After introductions, Michael Fisher, Assistant Division Bridge Maintenance Engineer, reviewed the contract and plans with the following comments, discussion, and addendums.

**General Items:**

Availability & Completion: Availability: August 12, 2024  
Completion: December 20, 2024  
Contract is for 1 year period (12 month) with a **3 year renewal option and 5% increase in unit cost.** The Department stated that multiple contracts can be awarded to one firm and the completion dates would be the same.

Traffic Control: Vegetation Removal operation's workzone shall be signed with advanced warnings at all times. For overpasses, signs will be required for work along the shoulder of the overpassed road in addition to the road contractor is working on. If at any time the operation impedes traffic, the workzone shall be setup for lane closure and flagged and signed according to standards. No additional compensation is made for additional traffic devices.

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Customer Service: 1-877-368-4968

Location:  
549 TRANSPORTATION DRIVE  
FAYETTEVILLE, NC 28301

Website: [www.ncdot.gov](http://www.ncdot.gov)

Operation Time: The Contract time of operations is limited to daylight hours. No work shall be performed on Sundays or State Holidays.

Liquidated damages: Completion date - \$250.00 per calendar day

Litter Pickup: Litter pickup & Removal – Entire cut area shall have litter removed. Any waste material collected shall be hauled at the end of each day to approved dumpsites. No additional composition for dump tickets will be made. Contractor is not responsible for dead animals or removal of large items requiring equipment.

Vegetation Removal: The Department covered the cut areas as described in the contract. The Department stressed to the contractors the size of cut areas varied depending on location not necessarily based on its route classification. Area of vegetation removal is 20' from furthest point of bridge structure 90°, 20' or to toe of slope whichever is greater. The Department stated that standing water did not represent the main stream or satisfy the cut area requirements. However, Contractors were informed if highwater was present cut area would be modified as needed. The Department stated that the bridge rail is not always the furthest point. The backwall of approach and wings in some areas shall be the point of measure. When two bridges are side by side the area between bridges shall be cut. Medians shall be cut according to contract.

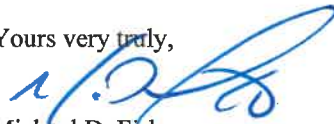
Guardrail: When present, a total of 300' of guardrail per corner of structure is included in the normal cut area of the structure. Area is 3' in front and 3' or shoulder break behind guardrail. This area is considered incidental to the cut area and included in the bid price.

Maps: Bidders asked if maps were available. The Department referenced website containing bridge maps listed in the contract. Upon awarding of contract any additional maps needed would be provided to the contractor.

Representing the Department as Project Administrator will be Michael Fisher. The Project Inspector will be determined after Let Date.

These minutes are prepared as they are documented. Any discrepancies with the content of these minutes should be submitted in writing to this office. Failure to do so will be an indication of agreement.

Yours very truly,



Michael D. Fisher  
Division Bridge Maintenance Engineer

MDF:

c: File

e: Charles Miller, P.E.  
Neil Butler

